

Call to Order The meeting was called to order by Chairman Anne Ochs at 6:30 pm in the Board Room at the Educational Services Center with the following trustees also present: David Foreman, Lisa Durgin, Joseph Lawrence, Andrea Hladky, Toni Bell, and Ken Clouston.

Others present: Dr. Alex Ayers, Superintendent; Mr. Kirby Eisenhauer, Deputy Superintendent; Mr. Dennis Holmes, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, Attorney, and Meldene Goehring, administrative assistant.

Also present: Kathy Brown, Charity Stewart, Kip Farnum, Melissa Powell, and Rich Cruz.

Additions or Deletions to the Agenda Mr. Holmes requested the following bids be added to the Consent Agenda under Bid Approvals:

- Westwood High School Laser Engraver
- STEM Seating

Public Comment There were no public comments.

**CONSENT AGENDA** A motion was made by Mr. Foreman and seconded by Dr. Lawrence to approve all items on the Consent Agenda. The motion carried unanimously.

Minutes Minutes of the July 18, 2018 Board of Trustees budget meeting were approved.

Minutes of the July 18, 2018 Board of Trustees dinner meeting were approved.

Employee Actions The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL  
SUPPORT PERSONNEL**

Resignations

Megan Aleman	Instructional Assistant/Wagonwheel
Donald Allen	Bus Driver/Transportation
Jan Blare	S.P.E.A. – ED/Thunder Basin
Kearstin Bouzek	Bus Driver/Transportation
Katherin Budd	Bus Driver/Transportation
Alexus Bulkley	S.P.E.A. with High Needs/Lakeview
Jayne Cudmore	Head Custodian/Pronghorn
Crystal Cundall	S.P.E.A. – E.D./Sage Valley
Pennie Day	S.P.E.A./C.C.H.S.
Michelle Hartwigsen	Technology Asst. & Instructional Asst./Little Powder
Matt Holzwarth	Network Engineer/Technology
Jasmin Jessen	Assistant Cook/Nutrition Services
Jennifer Johnson	S.P.E.A./Wright Jr Sr High
Candace Lenz	Nutrition Services Asst/Nutrition Services
Kendra Loftus	S.P.E.A. – E.D./Paintbrush
Patti McKenzie	Instructional Assistant/Lakeview
Cynthia Moe	Special Programs Ed. Asst./Paintbrush
Robin Nivens	Bus Driver/Transportation
Teresa Pike	Safety Patrol (only)/Transportation
Dusti Poppleton	Special Programs Ed. Asst./Buffalo Ridge
Jennifer Rasmussen	Nutrition Service Asst./Nutrition Services
Katherine Reddington	S.P.E.A. – ED/Thunder Basin
Jonathan Mau	K-12 Attendance Officer/Kid Clinic
Segovia Morales, Zulma	Asst. Cook./Nutrition Services
Delvin Schoeszler	Sub Bus Driver/Transportation
Tina Scott	Secretary to Elem. Principal/Sunflower
Debra Temple	Technology Assistant/Rozet
Rebecca Tennant	Safety Patrol(only)Transportation
Mandy Thomas	Cafeteria Cook/Nutrition Services
Camron Tompkins	S.P.E.A./Twin Spruce
Esmeralda Torres	Safety Patrol (only)/Transportation
Charles Wallace	Custodian/Campbell County
Matt Wallace	Bus Driver/Transportation
Victoria Wood	Transportation Clerk/Transportation
Ladell Younkin	Sub Bus Driver/Transportation

Terminations

Lars Hedlund	Head Custodian/Buffalo Ridge
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Robert Tolman	Custodian/Stocktrail
<u>New Hires-Regular</u>	
Nicole Alexander	SPEA-ED/Sage Valley
Shannon Aloo	Title I Assistant/Lakeview
Toni Beeson	Title I Assistant/Hillcrest
Shealyn Bender	S.P.E.A./Thunder Basin
Heather Brothers	Title I Assistant/Meadowlark
Nataliya Brian	Nutrition Service Asst./Nutrition Services
Stephanie Casteel	S.P.E.A./Thunder Basin
Ray Chapin	Special Programs Ed. Asst./Paintbrush
Valerie Childs	Cafeteria Cook/Nutrition Services
Haley Clary	Special Programs Ed. Asst./Buffalo Ridge
Brendaliz Cruz Tavarez	Special Programs Ed. Asst./Stocktrail
Angela Dahlke	Custodian/Wright Jr Sr High School
Marie Deason	SPEA-High Needs/Campbell County
Nichole Duff	Nutrition Service Asst/Nutrition Services
Kady Gonzales	Nutrition Service Asst/Nutrition Services
Brandeth Hand	E.S.L. Assistant/Rawhide
Nicole Hislop	Instructional Assistant/Stocktrail
Melissa Hoppe	Transportation Dispatcher/Transportation
Kayla Jones	Title I Assistant/Meadowlark
Rachel Kennison	Special Programs Ed. Asst./Buffalo Ridge
Kelsey Krei	S.P.E.A./Campbell County
Kelly Lake	Title I Assistant/Rawhide
Melissa Lawrence	Nutrition Service Asst/Nutrition Services
Rachelle LeFebre	Assistant Cook/Cottonwood
Caroline Loesch	Special Programs Ed. Asst./Rozet
Alisha McAmis	Office Clerk/Thunder Basin
Montra Mahoney	Custodian/Stocktrail
Tammy McClure	Bus Driver/Transportation
Cassidy Meade	Special Programs Ed. Asst./Meadowlark
Matthew Meyer	S.P.E.A./Thunder Basin
Tori Morris	Instructional Assistant/Meadowlark
Shandy Morrison	Special Programs Ed. Asst./Sunflower
Laurel Morsett	S.P.E.A./Campbell County
Trevor Morton	Water Safety Asst/Aquatic Center
Ashley Munn	SPEA with High Needs/Lakeview
Andrew Murphy	Custodian/Campbell County
Jessica Navarro	Bus Assistant/Transportation
Katherine Nordeen	Instructional Assistant/Wagonwheel
Jessica Patterson	Junior Kindergarten Asst./Stocktrail
Laurie Pendergraft	Assistant Cook/Nutrition Services
Elizabeth Petersen	Behavior Assistant/Conestoga
Fernanda Pimentel	
Mendoza	ESL Assistant/Twin Spruce
Christina Pollock	E.D. Special Programs Ed. Asst./Conestoga
Cassandra Pyles	Sec to JH Assoc Principal/Sage Valley
Renaear Rearick	Instructional Assistant/Sunflower
Marysol Robles	Title I Teacher Asst./Rawhide
Angela Rowe	Bus Assistant/Transportation
Melinda Sarvey	Instructional Assistant/Conestoga
Amanda Schlup	Title I Assistant/Lakeview
Kelsey Schwindt	E.D. Special Programs Ed. Asst./Prairie Wind
Joni Siebenaler	Library Media Assistant/Rozet
Trish Simonson	Elementary Office Clerk/Hillcrest
Debora Stanley	Assistant Cook/Nutrition Services
Ginger Strauch	Title I Assistant/Lakeview
Rebecca Sundquist	Instructional Assistant/Pronghorn
Leslie Tate	Safety Patrol-1 hr./Transportation
Danya Terry	S.P.E.A./Thunder Basin
Zanna Thomas	Instructional Asst. – SPEA/4J School
Barbra Topping	E.D. Special Programs Ed. Asst./Prairie Wind
Melissa Treesh	Instructional Assistant/Prairie Wind
Tara Trenholm-Giertych	Special Programs Ed. Asst./Meadowlark
Sarah Warne	Technology Assistant/Rozet
Katti Willis	Custodian/Twin Spruce

Jennifer Yanske-Hall ESL Assistant/Cottonwood

New Hires – Substitutes/Temporaries

Jazlyn Aguayo-Parra	C.O.E. Student-Guidance Office/Campbell County
Timothy Benedict	Bus Driver in Training/Transportation
Kierston Blake	Bus Driver in Training/Transportation
Petra De La Rosa	Bus Driver in Training/Transportation
Tara Glass	Bus Driver in Training/Transportation
Loretta Groves	Bus Driver in Training/Transportation
Sarah Massey	Bus Driver in Training/Transportation
Jennifer Mortimore	Bus Driver in Training/Transportation
Cory Reeves	Bus Driver in Training/Transportation
Megan Soliz	Bus Driver in Training/Transportation
Andrea Tognoni	Bus Driver in Training/Transportation

Transfers

Joan Albright	FROM: Vocational Job Coach/Campbell County TO: SPEA-High Needs/Sage Valley
Cheyenne Ball	FROM: Special Programs Ed. Asst./Pronghorn TO: Behavior Assistant/Cottonwood
Michelle Brandon	FROM: Sec. to High School Asst. Principal/TBHS TO: Secretary to the Elem Principal/Sunflower
Wendy Branscom	FROM: Instructional Assistant/Conestoga TO: Elementary Office Clerk/Conestoga
Jodie Coombs	FROM: SPEA/Thunder Basin TO: SPEA – ED/Thunder Basin
Jeff Dameron	FROM: Network Engineer Assistant/LLC TO: Network Engineer/LLC
Alyssa Farrell	FROM: Special Programs Ed. Asst./Meadowlark TO: Instructional Assistant/Conestoga
Courtney Finley	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Melanie Gibbs	FROM: Safety Patrol/Transportation TO: Bus Assistant/Transportation
Katie Grubbs	FROM: Instructional Assistant/Sunflower TO: Special Programs Ed. Asst./Pronghorn
Kaitlyn Hallcroft	FROM: Title I Assistant/Hillcrest TO: SPEA – ED/ Prairie Wind
Stacy Karol	FROM: SPEA/Thunder Basin TO: SPEA – ED/Thunder Basin
Tammy Kelsey	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Melissa Lawrence	FROM: Bus Assistant/Transportation TO: Nutrition Services Asst./Nutrition Services
Dinesha Lowden	FROM: Special Programs Ed. Asst./Meadowlark TO: SPEA with High Needs/Meadowlark
Emily Lutz	FROM: SPEA/Sage Valley TO: SPEA-ED/Sage Valley
Heather Nolte	FROM: Preschool Assistant/Cottonwood TO: Title I Assistant/Cottonwood
Renee Outzen	FROM: ESL Assistant/Campbell County TO: Data Clerk/Twin Spruce
Jessica Pate	FROM: Substitute Bus Driver/Transportation TO: Bus Driver/Transportation
Tatiana Petrie	FROM: Custodian/LLC TO: SPEA with High Needs/Lakeview
John Pettyjohn	FROM: Custodian/Sage Valley TO: Asst JH Head Custodian/Sage Valley
Brett Pownall	FROM: Asst JH Head Custodian/Sage Valley TO: SPEA-ED/Campbell County
Jerri Redman	FROM: Vocational Job Coach/Thunder Basin TO: SPEA-ED/Thunder Basin
Gary Scott	FROM: Bus Driver/Transportation TO: Sub Bus Driver/Transportation
Jennifer Scott	FROM: Bus Assistant/Transportation TO: District Data Clerk/SSC
Lisa Song	FROM: Library Assistant/Rozet

	TO: Elementary Office Clerk/Rozet
Leslie Tate	FROM: Site Manager/Nutrition Services TO: Instructional Assistant/Cottonwood
Maria Trujillo-Ferrusco	FROM: Instructional Teacher Asst/Rawhide TO: Office Clerk/Thunder Basin
Jenna Waldner	FROM: Special Programs Ed. Asst./Buffalo Ridge TO: Elementary Office Clerk/Buffalo Ridge
Jennifer Willbanks	FROM: Asst. Cook/Nutrition Services TO: Nutrition Service Site Manager/Nutrition Services
Kelsey Wilde	FROM: Assistant Cook/Nutrition Services TO: Elementary Head Custodian/Buffalo Ridge
Sara Zorn	FROM: Assistant Cook/Cottonwood - Nutrition Services TO: Nutrition Service Site Manager/ Nutrition Services

**CERTIFIED**

Recommendation for Hire

Megan Aleman	Second Grade Teacher/Wagonwheel
Tatum Bourgeois	Art Teacher/Paintbrush
Brenda Brastrup	English Teacher/Campbell County
Misty Dale	Exc. Child Spec./Hillcrest
Brenna Dodge	Fifth Grade Teacher/Hillcrest
Brandy Edlund	School Counselor/Pronghorn
Eric Finn	Third Grade Teacher/Buffalo Ridge
Jamie Given	English Teacher/Campbell County
Garrett Heusinkveld	Business Education Teacher/.5 CCHS & .5 TBHS
Valerie Hurm	.8 Elem. Multiple Teacher-.2 Principal/Recluse
Victoria Gillenwater	Second Grade Teacher/Rawhide
Denise Munger	Exc. Child Spec./Prairie Wind
Jane Niemitalo	English Teacher/Campbell County
Chantelle Shearer	Sixth Grade Teacher/Wagonwheel
Crystal Sisneros	Fourth Grade Teacher/Conestoga
Gabrielle Sunderman	English Teacher/Campbell County
James Williamson	Music Teacher/Hillcrest

Resignations

Troy Akins	School Psychologist/SSC
Kathryn Gaddy	School Psychologist/SSC
Suzan Newberry	Marketing Teacher/Campbell County
Hannah Ostrem	Fourth Grade Teacher/Conestoga
Devonn Sosa	School Counselor/Pronghorn
Angela Weinzierl	Second Grade Teacher/Wagonwheel
Randall Weinzierl	Sixth Grade Teacher/Wagonwheel

Substitute Teacher New Hires

Andrea Barelle	Substitute Teacher/All Schools
Brittney Elsasser	Substitute Teacher/All Schools
Kari Hamm	Substitute Teacher/All Schools
Adrienne Holland	Substitute Teacher/All Schools
Brittney Huber	Substitute Teacher/All Schools
Jonela Malli	Substitute Teacher/All Schools
Renee Merriman	Substitute Teacher/All Schools
Jami Pelton	Substitute Teacher/All Schools
Ashley Rexroat	Substitute Teacher/All Schools
Taylor Swan	Substitute Teacher/All Schools
Brianna Smith	Substitute Teacher/All Schools
James West	Substitute Teacher/All Schools

Extra Duty Recommendations

Jennifer Betts	Events Coordinator/Sage Valley
Burke Burgess	Weight Lifting-Fall/Sage Valley
Katelyn Ford	Asst HS Volleyball Coach/Campbell County
Deb French	Drama Coach/Wright Jr Sr High
Joe Moerkerke	Asst Indoor Track Coach/Thunder Basin
Stephanie Stuber	Head Girls Soccer Coach/Campbell County
Autumn Williams	DECA Sponsor/Campbell County

Extra Duty Resignations

Kayla Griffis Events Coordinator/Sage Valley

Transfers

Rose Curtis FROM: Fourth Grade Teacher/Buffalo Ridge  
TO: Exc. Child Specialist/Buffalo Ridge

Mike Dragseth FROM: .5 Technology Teacher/Meadowlark  
TO: Technology Teacher/.5 Rawhide - .5 Meadowlark

Kelli Goodman FROM: Elementary Multiple Teacher/Recluse  
TO: Fourth Grade Teacher/Rawhide

Autumn Williams FROM: Business Education Teacher/.5 CCHS & .5 TBHS  
TO: Business Education Teacher/Campbell County

Warrants

The following warrants were ratified and approved:

Payroll Warrants	218391 - 218802
Combined Fund Warrants	368063 - 368614
Major Maintenance Warrants	7418 - 7482
Nutritional Services Fund Warrants	10649 - 10670
Insurance Warrants	4005 – 4019
Student Activities/Bldg. Sp. Rev. Warrants	36304 - 36328

Bids, Quotes, and Proposals

The following bids were approved:

1. 2018-2019 Copy Paper was awarded to Wyoming Office Products in the amount of \$94,592.40.
2. Westwood Laser Engraver was awarded to Career and Technical Training, LLC in the amount of \$17,000.00.
3. STEM Seating was awarded to Wyoming Office Products in the amount of \$18,350.00.

The following bids, quotes and proposals were ratified:

1. Modular Building Removal and Site Reclamation was awarded to Wyoming Earthmoving Corporation in the amount of \$166,876.86.
2. 2018-2019 Nutrition Services Supplies were awarded as follows based on projected usage:
  - Foil Roll, Gloves, 12 oz. Styrofoam Bowls, Portion Cups and Lids, Hinged Lid Containers, 1 and 2 Gallon Seal Top Bags, 5 Compartment Trays, Poly Cover Rolls, Grocery Bags, and Pan Liners were awarded to Sysco in the amount of \$37,466.85.
  - Forks, Spoons, Sporks, Food Trays, 2 Ply Paper Towels, Sandwich Bags, and Foil Pop-Up Sheets were awarded to Norco, Inc. in the amount of \$17,268.10.
  - 18" Film Roll and Napkins were awarded to Gillette WinSupply in the amount of \$9,998.50.
  - 8 oz. Styrofoam Bowls were awarded to Food Services of America in the amount of \$3,998.00.
3. LEGO Mindstorms EV3 Core Education Sets were awarded to Follett School Solutions, Inc. in the amount of \$10,379.60.
4. Wright Junior/Senior High School CNC Machine was awarded to Norco, Inc. in the amount of \$24,569.22.
5. 2018-2019 Juice and Water Service was awarded to Wyoming Beverage/Pepsi as follows:
  - 10 ounce juice variety, 24 count case - \$14.25
  - 16.9 ounce water, 24 count case - \$3.95
6. 2018-2019 Milk Service was awarded to Meadow Gold-Dean Foods as follows:
  - Half pint of white milk - \$.304
  - Half pint of chocolate milk - \$.315

Contracts and Agreements

The following contracts and agreements were approved:

1. District Professional Development with Inclusion University Contract Addendum
2. Lakeview Elementary License Agreement with Newsela
3. Lakeview Elementary License Agreement with Freckle
4. Hillcrest Elementary Professional Development with American Reading Company
5. Buffalo Ridge Elementary Performance Agreement with NED's Mindset Mission

The following agreements was ratified:

1. Thunder Basin High School EMS Services Agreement with Campbell County Health
2. Campbell County High School EMS Services Agreement with Campbell County Health

3. Modular Building Removal and Site Reclamation with Wyoming Earthworks Corporation
4. Rozet Elementary and Youth Emergency Services, Inc. 21st Century Community Learning Centers Memorandum of Agreement
5. Food Services Agreement with John Paul II Catholic School
6. Hillcrest Elementary Professional Development with Solution Tree
7. Wright Junior/Senior High School EMS Services Agreement with Campbell County Health

E-Rate Application Approval was given to apply for E-rate discounts on telecommunications and internet access.

Grants Approval was given to accept the 2018-2019 WDE Distance Education Grant.

Approval was given to apply for the Buffalo Bill Center of the West Grant.

Policy 6131, District Goals Revisions to Policy 6131, District Goals were approved.

Surplus Request The list of items to be surplused and sold at the September 22, 2018 district auction was approved.

## **CONSENT AGENDA ENDS**

Juuling Update Mr. Farnum provided an update on the measures the district is taking to deter Juuling and the use of other vaping devices. The board asked that an information letter regarding Juuling be sent to parents with the schools' monthly newsletter. Information was provided regarding the Prevention Summit which will be held on September 18.

Policy and Administrative Regulation 4336, Use of Tobacco Products and Electronic Smoking Devices; and Policy 5131, Alcohol, Drugs, and Controlled Substances; and asked for approval of those revisions. Mrs. Hladky made a motion to approve the revisions to Policy and Administrative Regulation 4336, Use of Tobacco Products and Electronic Smoking Devices; and Policy 5131, Alcohol, Drugs, and Controlled Substances. Dr. Lawrence seconded the motion, and the motion carried unanimously.

Facility Update Mr. Holmes provided a facility update. The following construction projects are at or near completion:

- Campbell County High School parking lot and landscaping
- Campbell County High School boiler building, press box, and concession stand
- Sunflower Elementary roof, gutters, and downspouts
- Sunflower Elementary doors, windows, ceiling, and carpet replacement
- Twin Spruce Junior High Phase II science and FACS room remodels
- Thunder Basin High School walking path and west soccer field
- Sage Valley Junior High front stairs
- Rozet Elementary roof replacement, walking paths and trim
- Rozet Elementary door and window replacement
- Lakeway Learning Center exterior doors
- Meadowlark Elementary exterior doors
- Conestoga ceiling replacement

Work continues on the Sage Valley Junior High planetarium stairway, phones, camera system and security updates.

Trustee Celebrations Chairman Ochs commented that the parking lot and landscaping at Campbell County High School looks very nice and inviting. Mrs. Bell encouraged everyone to complete and return the 1% tax survey and noted that school resource officers were included as an item on the survey.

Chairman Ochs asked Mr. Eisenhauer to provide information regarding the welding program at Wright Junior/Senior High School. Mr. Eisenhauer explained that due to the drop in enrollment and funding cuts by the legislature in 2015-2016, the district had to look at all classes across the district and their impact on students. With only a few students enrolled in the welding classes at Wright Junior/Senior High School, and at a cost of approximately \$80,000 for a teacher, the district had to explore alternate methods of delivering this program. Students have welding opportunities in the school's Agriculture program, specifically Ag. Mechanics and Ag. Fabrication. In addition, as a

result of the move, all staff were able to keep their jobs, although at different locations. No reduction in force was necessary.

Executive Session

A motion was made by Mr. Foreman to adjourn to executive session for the purpose of considering the selection or purchase of real estate. Dr. Lawrence seconded the motion, and the motion carried unanimously. The regular meeting adjourned at 7:16 pm

The regular meeting reconvened at 7:37 pm.

Adjournment

With no other business before the board, the meeting was adjourned at 7:37 pm.

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Chairman

Clerk